

Rosenberg Camps - Summer 2025



Weekly Themes

Week 1: Worlds Beyond Borders

This theme explores how ideas, creativity, and traditions are shared across cultures and time. Students will engage in activities that highlight global connections, innovation, and diverse perspectives, fostering curiosity and cross-cultural understanding.

Week 2: The Great Makers

Focusing on human ingenuity, this theme delves into inventions and discoveries that shape our world and beyond. Through hands-on exploration, students will learn about problem-solving, technology, and the creative process that drives progress.

Week 3: Elemental Adventures

By exploring Earth, Air, Fire, and Water, this theme connects science, culture, and creativity. Students will investigate the role of natural elements in everyday life, uncovering their impact on the environment, traditions, and artistic expression.

Week 4: The Living Canvas

Nature serves as a source of inspiration, innovation, and expression. This theme encourages students to observe and engage with the natural world through creative and scientific exploration, discovering patterns, sustainability, and the beauty of transformation.

Rosenberg Camps - Summer 2025



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Our Courses

At **Institut auf dem Rosenberg**, we combine cutting-edge education with creativity, fostering the skills necessary for students to succeed in an interconnected world. Our summer camp courses offer a balanced mix of intellectual engagement, hands-on learning, and creative expression that reflect our long tradition of excellence in education.

Language Courses

At **Institut auf dem Rosenberg**, language teaching is one of our core strengths, honed over 130 years of experience in educating international students. Our summer camp students benefit from this expertise, learning to communicate in their chosen language through conversation, listening exercises, and interactive activities. We tailor the experience to each student's level, addressing sentence structure, syntax, vocabulary, and grammar while also exploring the cultural contexts of language. Courses are available in both **German** and **English** for beginner, intermediate, and advanced learners.

German or English Intensive: Beginner (A1)

German or English Intensive: Intermediate (A2-B1)

German or English Intensive: Advanced (B2-C1)



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Rosenberg Camps - Summer 2025

Focus Courses

Diplomacy & Activism

Diplomacy & Activism is a project-based course that empowers students to think critically about global issues, international relations, and social justice. Through debates, simulations, and hands-on projects, students develop negotiation, public speaking, and leadership skills. By the end of the week, they will present a campaign, policy proposal, or interactive debate to showcase their understanding of diplomacy and advocacy.

Environmental Science & Sustainability

Environmental Science & Sustainability explores sustainability, ecology, and conservation through hands-on experiments and outdoor exploration. Students investigate the impact of human activity on nature and propose innovative solutions. They will work on a new project each week, gaining valuable research, prototype development, and digital storytelling skills.

Fashion & Textile Design

Fashion & Textile Design allows students to explore the creative world of fashion, textile fabrication, and design. They will learn techniques such as fashion illustration, pattern making, silkscreen printing, and garment creation. Through hands-on making and artistic expression, students will showcase their designs in a final presentation.

Fine Arts

Fine Arts invites students to experiment with a wide range of artistic techniques, including graphite, charcoal, acrylics, watercolours, and sculpture. Students will develop their skills in composition, expression, and storytelling, creating art inspired by their weekly themes. At the end of each week, students will showcase their work through a community exhibition.

Informatics & Coding

Informatics & Coding introduces students to programming, game development, and app design. Through coding challenges, students build their own websites, apps, or games, learning both the fundamentals and more advanced digital techniques. Their projects are presented on Community Friday, where they can showcase their innovative creations.

Performing Arts

Performing Arts offers students a dynamic and immersive experience in acting, movement, voice work, and performance techniques. They will develop their creativity, confidence, and collaboration skills through rehearsals and workshops. The week culminates in a Community Friday performance where students share their artistic journey with the camp.

Robotics & Engineering

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Rosenberg Camps - Summer 2025

Packing List

BASICS

- | | |
|---|---|
| <ul style="list-style-type: none"> - Socks - Underwear (including tights for girls) - 1 towel (for swimming pool) - 1 set of towels (for daily use) - 1 raincoat - Minimum of 6 t-shirts or casual shirts - Laptop/Ipad - Hair dryer - Pocket money(CHF,EUR) | <ul style="list-style-type: none"> - Minimum of 2 pairs of casual trousers (or skirts, dresses for girls) - Minimum of 2 sweaters for evenings or cold days - 2 pyjamas - Toiletries: shower gel, shampoo, toothbrush, toothpaste, body lotion, etc. - Swiss adaptors, chargers for electronic devices |
|---|---|

SMART CASUAL (CLASSES & MEALS)

- | BOYS | GIRLS |
|--|---|
| <ul style="list-style-type: none"> - 3 trousers or elegant shorts (smart casual, no jeans or sports wear) - Minimum of 3 polo shirt or collared t-shirts - 1 pair of smart casual shoes or elegant sneakers (no trainers) | <ul style="list-style-type: none"> - 2 -3 dresses, skirts or trousers, elegant shorts (smart casual, no jeans or sports wear) - Minimum of 3 polo shirt or collared t-shirts - 1 pair of smart casual shoes or elegant sneakers(no trainers) |

EXCURSION/ACTIVITY TIME

- | | |
|--|--|
| <ul style="list-style-type: none"> - 1 pair of walking boots/outdoor boots - 1 pair of sports shoes - 1 bathing suit/trunks - 1 sport jacket - 1 fleece - Long socks - Slippers/flip flops - Sunscreen - Cards, board games, books - Personal bed item (stuffed animal, pillow) - Leisure activity clothes - Music instruments | <ul style="list-style-type: none"> - 3 sport shirts - 1 backpack - Appropriate clothing and footwear for campers attending tennis, golf or horse-riding lessons. - Sunglasses - Semi-formal clothes - If doing horse-riding lessons- long trousers and good shoes (students can bring their own helmets and back protectors but we will also provide them. |
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Please note: The above is for guidance only, students may wish to bring additional items of clothing (depending on the length of the stay).



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Rosenberg Camps - Summer 2025

Week 1 Activity Schedule

Worlds Beyond Borders: Cultural Agility Week: This theme explores how ideas, creativity, and traditions are shared across cultures and time. Students will engage in activities that highlight global connections, innovation, and diverse perspectives, fostering curiosity and cross-cultural understanding.

Monday, 30. June 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	
Afternoon Program	Outdoor Adventure	Treasure Hunt: Explore St. Gallen
	Theme Cultural Experience	
Evening	Evening Campus Activities	

Tuesday, 1. July 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	
Afternoon Program	Outdoor Adventure	Seilpark Gründenmoss (Juniors)
	Theme Cultural Experience	Museum's Quartier & Picnic (Seniors): - Historische und Völkermuseum St. Gallen - Kunstmuseum St. Gallen
Evening	Bonfire	

Wednesday, 2. July 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	
Afternoon Program	Outdoor Adventure	Seilpark Gründenmoss (Seniors)
	Theme Cultural Experience	Technorama (Juniors)
Evening	Evening Campus Activities	

Thursday, 3. July 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	
Afternoon Program	Outdoor Adventure	Würth Haus Rorschach: Sculpture Garden & Mare Mio (Juniors)
	Theme Cultural Experience	Technorama (Seniors)
Evening	Evening Campus Activities	

Friday, 4. July 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	

Rosenberg Camps - Summer 2025



Afternoon Program	Community Friday: "The World at Home": Outdoor Murals, T-shirt Printing, Arts & Crafts, Teas of the World
Evening	BBQ and Outdoor Cinema

Saturday, 5. July 2021

	Brunch
Day Long Activities	Community Programmes
Evening	Evening Campus Activities

Sunday, 6. July 2021

	Brunch
Day Long Activities	Community Programmes
Evening	Evening Campus Activities



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Rosenberg Camps - Summer 2025

Week 2 Activity Schedule

The Great Makers: Storytelling

Focusing on human ingenuity, this theme delves into inventions and discoveries that shape our world and beyond. Through hands-on exploration, students will learn about problem-solving, technology, and the creative process that drives progress.

Monday, 7. July 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	
Afternoon Program	Outdoor Adventure	Seealpsee (Juniors)
	Theme Cultural Experience	Würth Haus Rorschach: Sculpture Garden & Mare Mio (Seniors)
Evening	Evening Campus Activities	

Tuesday, 8. July 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	
Afternoon Program	Outdoor Adventure	Treasure Hunt: Explore St. Gallen (New Students) / Seealpsee (Seniors)
	Theme Cultural Experience	Naturmuseum St. Gallen (Juniors)
Evening	Bonfire	

Wednesday, 9. July 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	
Afternoon Program	Outdoor Adventure	Chocolarium: All About Chocolate (Juniors)
	Theme Cultural Experience	Appenzeller Schaukäserei: All About Cheese (Seniors)
Evening	Evening Campus Activities	

Thursday, 10. July 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	
Afternoon Program	Outdoor Adventure	Walter Zoo (Juniors)
	Theme Cultural Experience	Chocolarium (Seniors)
Evening	Evening Campus Activities	

Friday, 11. July 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	
Afternoon Program	Community Friday: "The Story We Are": Poetry Aloud, Story Telling Sessions, Arts & Crafts & others TBC	
Evening	BBQ and Outdoor Cinema	

Rosenberg Camps - Summer 2025



Saturday, 12. July 2025

	Brunch
Day Long Activities	Community Programmes
Evening	Evening Campus Activities

Sunday, 13. July 2025

	Brunch
Day Long Activities	Community Programmes
Evening	Evening Campus Activities



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Rosenberg Camps - Summer 2025

Week 3 Activity Schedule

Elemental Adventures: Building the Future: By exploring Earth, Air, Fire, and Water, this theme connects science, culture, and creativity. Students will investigate the role of natural elements in everyday life, uncovering their impact on the environment, traditions, and artistic expression.

Monday, 14. July 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	
Afternoon Program	Outdoor Adventure	Barefoot Walk (Juniors)
	Theme Cultural Experience	Chocolarium: All About Chocolate
		Appenzeller Schaukäserie: All About Cheese
Evening	Evening Campus Activities	

Tuesday, 15. July 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	
Afternoon Program	Outdoor Adventure	Treasure Hunt: Explore St. Gallen (New Students)
		Walter Zoo (Juniors)
	Theme Cultural Experience	Kunstmuseum Appenzell: Die Steidl Buchkultur (Seniors)
		Textile Museum: Fabrikanten & Manipulanten (Seniors)
Evening	Bonfire	

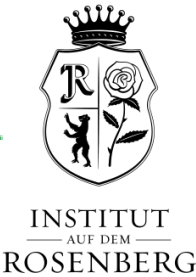
Wednesday, 16. July 2025

8:45-9:00	School Singing		
9:00-12:30	Lessons		
13:00-14:30	Private Lesson / Free Time		
Afternoon Program	Outdoor Adventure	Seilpark Gründenmoss	Walter Zoo
	Theme Cultural Experience	Museum's Quartier & Picnic: ● Historische und Völkerkundemuseum St.Gallen : Klimt & Freunde Exhibit ● Kunstmuseum St. Gallen: General Collection (Seniors)	
Evening	Bonfire		

Thursday, 17. July 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	
Afternoon Program	Outdoor Adventure	Mountain Biking
		Würth Haus Rorschach: Sculpture Garden & Mare Mio
	Theme Cultural Experience	Technorama
Evening	Evening Campus Activities	

Rosenberg Camps - Summer 2025



Friday, 18. July 2025

8:45-9:00	School Singing
9:00-12:30	Lessons
13:00-14:30	Private Lesson / Free Time
Afternoon Program	Community Friday: "Bits & Coins": Business Fair
Evening	BBQ and Outdoor Cinema

Saturday, 19. July 2025

	Brunch
Day Long Activities	Community Programmes
Evening	Evening Campus Activities

Sunday, 20. July 2025

	Brunch
Day Long Activities	Community Programmes
Evening	Evening Campus Activities

Rosenberg Camps - Summer 2025



Week 4 Activity Schedule

The Living Canvas: Entrepreneurial Week: Nature serves as a source of inspiration, innovation, and expression. This theme encourages students to observe and engage with the natural world through creative and scientific exploration, discovering patterns, sustainability, and the beauty of transformation.

Monday, 21. July 2025

8:45-9:00	School Singing		
9:00-12:30	Lessons		
13:00-14:30	Private Lesson / Free Time		
Afternoon Program	Outdoor Adventure	Seelapsee	Riverside Walk
	Theme Cultural Experience	Toggenburger Klangweg	
		Appenzeller Schaukäserie: All About Cheese	
Evening	Evening Campus Activities		

Tuesday, 22. July 2025

8:45-9:00	School Singing		
9:00-12:30	Lessons		
13:00-14:30	Private Lesson / Free Time		
Afternoon Program	Outdoor Adventure	Dr. A. Vögel's Show Gardens	
	Theme Cultural Experience	Lokremise:	Naturmuseum
		Citta irreal	St. Gallen
Evening	Bonfire		

Wednesday, 23. July 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	
Afternoon Program	Outdoor Adventure	Würth Haus Rorschach: Sculpture Garden & Mare Mio
	Theme Cultural Experience	Technorama
Evening	Evening Campus Activities	

Thursday, 24. July 2025

8:45-9:00	School Singing	
9:00-12:30	Lessons	
13:00-14:30	Private Lesson / Free Time	
Afternoon Program	Outdoor Adventure	The St. Gallen Abbey & Old Town
	Theme Cultural Experience	Chocolarium: All About Chocolate
Evening	Evening Campus Activities	

Friday, 25. July 2025

8:45-9:00	School Singing		
9:00-12:30	Lessons		
13:00-14:30	Private Lesson / Free Time		
Afternoon Program	Community Friday: "Space & Beyond: Building the Future": TBC		
Evening	BBQ and Outdoor Cinema		

Saturday, 26. July 2025

	Brunch		
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Rosenberg Camps - Summer 2025

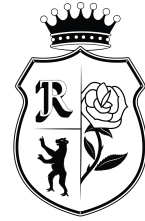


All Day	Leaving Day
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Daily Schedule

7:30 am	Wake-up
8:15 am	Breakfast
8:45 am	School Singing
9:00 am	Lesson 1
9:30 am	Lesson 2
10:10 am	20 min break
10:30 am	Lesson 3
11:10 am	Lesson 4
11:50 am	Lesson 5
12:30 pm	Lunch
1:00 pm	Private Lesson or Sport Option 1
1:40 pm	Private Lesson Option 2
2:20 pm	Afternoon snacks provided
2:30 pm	Afternoon excursion
6:00 pm	Private Lesson Option 3
6:30 pm	Dinner
8:00-8:45 pm	Mini & Junior Room Time (quiet time)
8:45-9:30 pm	Mini & Junior Lights Out
9:30 pm	Senior Room Time (quiet time)
10:30 pm	Senior Lights Out

Important Forms to Complete



To help us prepare for your child's arrival, we ask that you complete the following form:

Arrival & Departure Details- Mandatory for all campers unless we are picking up/ dropping your child off at the airport.

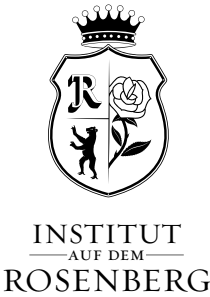
In addition may we kindly ask that if your child has opted for airport transfers or private horse-riding lessons, please complete the following forms:

Airport Transfer Information

Horse Riding Information

March 2024

General Contractual Terms and Conditions



for the Summer Camp

1. INSTITUT AUF DEM ROSENBERG

1.1. Institut auf dem Rosenberg (Institut auf dem Rosenberg AG; hereinafter: the School or Camp) is the seat of an international camp community consisting of students, teachers, tutors, employees, parents and contact persons.
1.2. The camp community is based on the typical philosophy of Institut auf dem Rosenberg, as also expressed in the Rosenberg Summer Camp Code.

2. APPLICATION AND OFFER

2.1. An application shall be made by submitting the application.
2.2. Applications for the Rosenberg Summer Camp must be submitted by 30 April.
2.3. The School is at liberty to decide whether to admit the camp student. It may make an acceptance based on the fulfilment of certain conditions or special obligations.

3. DECLARATION OF ACCEPTANCE AND CONCLUSION OF CONTRACT

3.1. The Summer Camp Contract shall be concluded by signing the Declaration of Acceptance within a period of 10 days. An electronic signature or an electronic copy (PDF) shall suffice for this purpose.
3.2. The Summer Camp Contract of Education shall become legally valid upon receipt of the Declaration of Acceptance by the School.
3.3. The contracting parties to the Summer Camp Contract of Education are the School and the Parents designated in the Contract, as well as, where applicable, third parties (hereafter: the Parents). The Parents shall remain parties to the Summer Camp Contract of Education even if the camper reaches the age of majority, and they are jointly liable for the fulfilment of the Contract. The School is entitled to require each Parent to satisfy the entire debt in full.

4. CONTRACTUAL ELEMENTS AND ORDER OF PRECEDENCE

4.1. By signing the Declaration of Acceptance, the Parents acknowledge the present General Contractual Terms and Conditions (hereafter: GTC), the Summer Camp Schedule of Fees and the Rosenberg Summer Camp Code as integral parts of the Contract of Summer Camp.

4.2. Where available, the German versions of the documents shall be authoritative and valid.
4.3. The content of the Summer Camp Contract shall be governed primarily by the School's offer and/or written supplemental agreements, secondly by these GTCs, the Schedule of Fees and the Rosenberg Summer Camp Code, and secondarily by Swiss Law (Swiss Code of Obligations).

4.4. In the event of any discrepancies between the GTCs, the Summer Camp Schedule of Fees and the Rosenberg Summer Camp Code, the GTCs shall take precedence over the Schedule of Fees, and the Schedule of Fees shall take precedence over the Rosenberg Summer Camp Code.

4.5. For ease of reading, these GTC use only the masculine form. However, the masculine form shall be deemed to refer to persons of any gender.

5. ROSENBERG SUMMER CAMP CODE

5.1. Every student must comply with the Rosenberg Summer Camp Code.
5.2. The School may impose sanctions in case of infringements of the Rosenberg Summer Camp Code. In particular, in case of serious or repeated infringements, it may exclude the student from the Summer Camp temporarily (suspension) or permanently (expulsion).
5.3. In the event of sanctions issued by the School (Section 5.2.) the Parents guarantee full cooperation with the school and promise to take all measures to arrange for the students immediate departure from the Summer Camp without delay or objection.
5.4. The Parents guarantee that they are able to receive the student in person at any point in time and location within 24 hours from a sanction (Section 5.2.) being issued by the school.
5.5. The Parents guarantee that they will travel to the student in case of a situation deemed as an emergency by the School and to arrive at the student's location no later than within 24 hours from being notified of such emergency.

6. SCHOOL AND BOARDING SERVICES

6.1. The School provides School and Boarding services, consisting of basic services and individual services. The exact scope of services is indicated in the Schedule of Fees.
6.2. In exceptional situations, the School may provide appropriate substitute services instead of those specified in the Schedule of Fees. For example, it may provide instruction over the internet in the event of a fire or during a pandemic/epidemic.

6.3.

The School will assign a room to the student upon entry. It may change this assignment at any time.

7. FEES AND EXPENSES

7.1.

The Parents shall pay the Summer Camp fees. The fees include base and individual fees as well as all expenses related to the student's stay, education and care. The amount of the Base fees and Individual Fees is determined by the Summer Camp Schedule of Fees.

7.2.

The Rosenberg Summer Camp fees are also due if the student does not receive services for reasons beyond the control of the School, particularly if the student is unable or unwilling to travel for medical reasons or because of force majeure (pandemic, epidemic, riots, etc.) or is required to stay away from Rosenberg Summer Camp due to an suspension or expulsion issued by the Camp.

7.3.

Subject to express written revocation by the Parents, the School is authorised to provide individual services and to incur expenses for the student without prior notice.

8. BILLING AND PAYMENT

8.1.

After an application has been received, the offeree is sent an invoice listing the costs of the course.

8.2.

If payment for the course fees has not been received, at the latest 30 days before the start of a course, Rosenberg reserves the right to unilaterally withdraw from the contract.

8.3.

Changes of Programmes: Programme changes do not entitle participants to claim any reduction in fees.

8.4.

The course fees are not refunded, if discontinuing is due to health or other important reasons.

8.5

For understandable reasons, the school cannot take any responsibility for financial transactions done by the parents. All bank charges, commission fees, exchange losses and the like, must be at the cost of the parents.

9. DEPOSIT

9.1.

Upon signing the Declaration of Acceptance, the Parents shall pay a deposit in accordance with the Summer Camp Schedule of Fees

9.2.

If the Parents withdraw from the Summer Camp Contract before the student has joined the Camp, the deposit will not be refunded.

9.3.

If a participant leaves/discontinues the course prematurely, the deposit is forfeited in favour of Rosenberg.

9.4

The deposit paid will be credited against possible individual fees ("extras"), i.e. the participant's individual expenses which are not included in the regular camp fees. The holder of parental authority acknowledges the applicant's obligations as legally binding and agrees to pay immediately any balance exceeding the deposit paid, as invoiced by the school.

10. CONTRACTUAL TERM AND TERMINATION

After the Declaration of Acceptance (Section 3.2) has been received, the parents may still withdraw from the contract or change the course booking. For cancellation and changes of the course booking, a general handling fee of CHF 500.- will be charged. In case of cancellation an additional fee will be incurred as follows:

- cancellation up to 31 days before the start of the course 30 % of the Summer Camp fees
- cancellation 30 - 15 days before the start of the course 70 % of the Summer Camp fees
- cancellation 14 - 1 days before the start of the course 90 % of the Summer Camp fees

For cancellation at the day of the start of the course or during the course and in case of non-appearance the handling fee of CHF 500.- and 100% of the Summer Camp fees are due.

Cancellation during the above mentioned periods is considered untimely. Decisive is the date on which the notification is received by the school. The handling fee and the additional cancellation fee will be debited against the deposit. If the deposit has not yet been paid or the fees exceed the deposit, the parents agree to pay immediately any balance, as invoiced by the school. Sections 9.2. and 9.3. remain applicable.

10.2.

The School may, at any time, terminate the Summer Camp Contract without notice and with effect on any date in the following cases:

- a. Serious or repeated breaches of the Rosenberg Summer Camp Code;
- b. Bullying, violence, coercion, threats, offensive sexual acts or sexual harassment;
- c. The student poses a danger to himself or others;
- d. The student jeopardises or damages the reputation of the School or the School community, particularly through improper conduct;
- e. Abuse of drugs or alcohol, use of drugs, possession or dealing of drugs;
- f. The Parents withhold from the School any educational or medical information;
- g. Disruption of the relationship of trust between the Parents and the School;
- h. Non-payment of a bill despite a reminder and a warning of termination;
- i. The continuation of the Summer Camp Contract is no longer reasonably acceptable for the School.

10.3.

Termination by the School pursuant to Section 10.1 is not untimely. Rosenberg is allowed to expel students, whose behavior makes a co-existence in the group difficult or impossible, and to send them home with prior notification to the parents. Summer Camp fees stay due. No costs are refunded in the case of expulsion from the Summer Camp for disciplinary reasons.

11. INSURANCE, MEDICINAL PRODUCTS AND RELEASE FROM MEDICAL SECRECY

11.1.

The parents of participants originating from Switzerland or from countries within the EU are requested to send a copy of the accident policy that is valid for the country in which the course is taking place, to Rosenberg. If no copy of the policy is submitted, or in the case of participants coming from neither Switzerland nor a country within the EU, Rosenberg will take out the required accident insurance on behalf of the participant.

11.2.

The Parents release the providers of medical services to the School from the obligation to maintain medical confidentiality. The Parents also authorise medical service providers to provide information and pass on any data to the School.

11.3

The camp leadership team must be immediately informed should a student have an accident or suffer any injury during the course. The deadline for the assertion of claims against Rosenberg (mangle, refunds or compensatory damage) ends 14 days after the course has been completed. Claims are to be presented in writing with relevant evidence.

CONFIDENTIALITY AND DATA PROTECTION

12.1.

The School is entitled to process (collect, acquire, store, etc.) the personal data of the student in connection with performing the Summer Camp Contract. The processing of this data is governed by the Data Protection Act.

12.2.

Subject to express written revocation by the Parents, the School is authorised to use the student's image and sound recordings free of charge for information and advertising purposes of the School.

12.3.

The School is entitled to provide medical staff, health institutions, offices and authorities with the necessary information and to transmit documents, particularly the names and other personal data of other campers, including former campers.

12.4.

Students and Parents are obligated to maintain the confidentiality of any and all trade secrets or personal data they acquire in relation to the Summer Camp Contract, particularly the names and other personal data of other students,. This obligation shall survive termination of the Summer Camp Contract.

12.5.

The School shall not be liable for any data arising from the loss of data or the processing.

13.
TRANSPARENCY

13.1.
The Parents confirm that the information provided during the admission procedure is accurate and that no educational or medical information, including but not limited to the student's record, has been withheld.

13.2.
The Parents shall inform the School of all important circumstances relating to the performance of the Summer Camp Contract, including but not limited to all medical issues of the student (allergies or medical predispositions).

14.
LIABILITY

14.1.
The School shall only be liable for damage caused by its employees through wrongful intent or gross negligence. Any further liability is excluded.

14.2.
Unless otherwise agreed in writing, the School disclaims any liability for loss or damage to valuables, cash, jewellery and other movable property belonging to the student.

14.3.
If the School suffers any loss because of missing, inaccurate or untimely information from the Parents, the Parents shall indemnify the School and hold it harmless in full.

14.4.
The School is not liable if the non-fulfilment or defective fulfilment of the contract is caused by absence or omission on the part of the participant.

14.5.
Participants travel to the course venues individually and at their own risk and expense. The participants' parents are responsible for compliance with provisions concerning their entry to the country in which the summer course is taking place. As an additional service Rosenberg can arrange for participants to be met at the nearest airport and taken directly to the course venue, at the participants' expense.

15.
AMENDMENTS TO THE GTC, SCHEDULE
OF FEES AND ROSENBERG CODE

15.1.
The School is entitled to amend these GTC, the Schedule of Fees and the Rosenberg Code at any time.

15.2.
The Parents shall be notified of any amendments to the GTC, the Schedule of Fees and the Rosenberg Summer Camp Code

15.3.
If the Parents fail to submit objections in writing within 30 days of such notification, the amendments shall be deemed to have been approved. The amendments shall also be deemed to have been approved if the Parents submit objections in writing in good time but fail to terminate the Contract of Education as of the next possible date.

16.
CHOICE OF LAW AND JURISDICTION

16.1.
The Contract of Education shall be governed exclusively by Swiss law.

16.2.
The courts of St. Gallen, Switzerland shall have jurisdiction over any and all disputes arising in relation to the Summer Camp Contract.

INSTITUT AUF DEM ROSENBERG



Release from Medical Professional Secrecy & Medicine Waiver

In order to enable the Institut auf dem Rosenberg AG, Hohenweg 60, CH-9000 St.Gallen, Switzerland (hereinafter “school”), to take appropriate care within the context of the school contract (school and boarding) of the following child (hereinafter “child”),

Last Name: Putra First Name: Keenan Mohamad
Date of Birth: 07.01.2015 Nationality: Indonesian

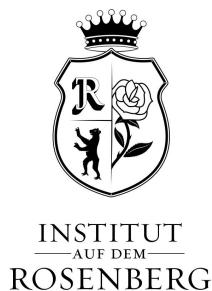
to forward information to the parents or contact persons designated by them and to plan and to implement suitable support measures, the parents respectively the legal representatives declare the following:

1. The undersigned parents, respectively legal representatives of the child hereby release all providers of medical services and their ancillary staff from the obligation of medical professional secrecy, including but not limited to school doctors, hospitals, psychologists, psychiatrists, clinics and other medical professionals.
2. These persons are authorized to provide the school with information and to forward all data that has been confided to them in their professional capacity or which has come to their knowledge in the practice of their profession, including but not limited to medical history, medical certificates, medical findings and expert opinions as well as laboratory findings. The school preserves confidentiality.
3. The present release respectively authorization applies for the duration of the child's enrolment and/or stay at the school.
4. The undersigned parents give permission to the school to administer medicine such as Paracetamol, Ibuprofen etc. in line with the school's medicine policy and or as instructed by medical professionals.

Place & Date: Bern, 7.6.25

Signed by the Parents:


Lily Boeschlin



Declaration of Acceptance

to conclude the Contract for Summer Camp (hereinafter: the Summer Camp Contract of Education) with Institut auf dem Rosenberg AG, Höhenweg 60, 9000 St. Gallen, Switzerland

Offer of _____ for the student: Keenan Putra

-
1. The undersigned Parents declare that they have received the aforementioned offer of Institut auf dem Rosenberg AG and hereby accept it. This Declaration of Acceptance is the conclusion of the Summer Camp Contract of Education between the Parents and the School.
 2. The Summer Camp Contract of Education shall be valid until the end of the student's Rosenberg Summer Camp.
 3. Entry and start date:
 4. The School admits the student and offers appropriate living space, a contemporary and healthy nutrition, professional education and guidance, and the provision of additional services.
 5. The Student is enrolled for the purpose to absolve the Rosenberg Summer Camp and will be accommodated in the room assigned by the school.
 6. The Parents undertake to pay all Summer camp costs, including but not limited to the Base Fees and Individual Fees as per the Pricing Schedule, as well as all expenses. If a deposit has not yet been paid, the parents shall make a deposit of CHF 1'000.00, which shall be due for payment upon the signing of this Declaration of Acceptance.

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7. By signing this Declaration of Acceptance, the Parents confirm that they have each received the current version of the General Contractual Terms and Conditions, the Schedule of Fees for Summer Camp and the Rosenberg Summer Camp Code, and acknowledge them in their entirety. These documents, together with the Offer, form an integral part of the Summer Camp Contract of Education.

Parent 1:

Boeschlin

Lily

(Printed last name)

(Printed first name)

Hardweggerstr. 22
3008 Bern, Switzerland

(Printed address)

Bern, 7.6.25

(Place and date)



(Signature)

Parent 2:

(Printed last name)

(Printed first name)

(Printed address)

(Place and date)

(Signature)



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ROSENBERG

ROSENBERG

SUMMER CAMP CODE

Institut auf dem Rosenberg
Höhenweg 60, 9000 St. Gallen, Switzerland
+41 71 277 77 77

THE ARTISANS OF EDUCATION®

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Mission

Institut auf dem Rosenberg – The Artisans of Education – is a Swiss boarding school providing a state-of-the-art, holistic learning environment for responsible leaders of the 21st century. We are passionate about the development of meaningful learning experiences for children and young adults. We believe that the world is fast changing, so the need for education to evolve is of more importance than ever before. While no one can predict the future, in a world increasingly driven by advances and technology, we must nurture inherently human skills such as creativity, intuition and interpersonal social skills.

Rights and Responsibilities

We aim to provide a summer camp learning environment which is secure, supportive and fun. We want our students to feel at home, therefore we will foster shared values of respect for others and our environment. All members of the community are required to embody the universal value of trust: this includes honesty, integrity, and reliability; responsibility: meaning perseverance, self-restraint, and pursuit of excellence; fairness: requiring impartiality and equality; and citizenship: how we each behave in the community, and model good behavior. These responsibilities are shared between staff, our Artisans and students alike.

The rights and responsibility of all members of the community are:

- ♣ To actively contribute to the development of summer camp
- ♣ To speak respectfully to one another and to be heard
- ♣ To be treated fairly and transparently
- ♣ To be prepared and willing to actively engage in all activities
- ♣ To be mindful of the effect that choices and actions have on others

Core Values

Our core values are what bond us with a shared sense of purpose for achieving a common goal. At Rosenberg, students and Artisans are committed to the following values:

Creed

CARE

Care deeply about your work and everything you do,
paying attention to every detail.

RESPECT

Respect your environment and the responsibilities
that come with privilege.

EXPLORE

Explore our magnificent world and its
interconnectedness, never cease to ask questions.

EXCEED

Exceed expectations and trust in your ability to surpass
goals through commitment and hard work.

DELIGHT

Delight those around you with empathy
and a positive, helpful attitude.

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ROSENBERG

Below are some examples of the ways that CREED is part of our daily lives:

CARE

- ❁ Observe appropriate conduct in camp and when in the wider community.
- ❁ Develop and maintain good organizational habits.
- ❁ Use technology in a responsible way.
- ❁ Consider your own hygiene, appearance, safety and well-being.
- ❁ Keep noise to a non-intrusive level, and appropriate for the environment.

RESPECT

- ❁ Behave with integrity and dignity. Be polite, considerate and well-mannered.
- ❁ Take responsibility for your choices and actions and abide by all camp rules.
- ❁ Treat others as you would like to be treated. Consider the feelings and privacy of others.
- ❁ Accept people's individuality and differences, valuing their views and opinions, and resolving conflict in a calm and considerate way.
- ❁ Attend all commitments on time to respect the time and efforts of others.

EXPLORE

- ❁ Utilise your student voice in a constructive manner.
- ❁ Appreciate and look after your surroundings including the communal and private areas.
- ❁ Listen to others, and respect their views, beliefs and differences.
- ❁ Always continue to learn.

EXCEED

- ❁ Be a good ambassador for your summer camp, family, community and country.
- ❁ Know your responsibilities and use your strengths to help others.
- ❁ Actively shape your environment to the benefit of the school community.
- ❁ Aim high and trust in your abilities to exceed expectations.

DELIGHT

- ❁ Speak in a language that allows everyone present to join the conversation.
- ❁ Act as a role model for others both privately and publicly and take pride in doing the right thing.
- ❁ Celebrate your successes and those of others.
- ❁ Share small gestures of delight, such as holding the door open for others, saying please and thank you and offering your help to carry items.

Daily Routines

Afternoon, evening and weekend programmes will be announced in advance by the Camp Management and Boarding Artisans. Times of events can differ slightly due to the weather or other, unforeseen circumstances. All changes will be notified in a timely manner.

In the night, during Lights Out, is critical to allow every student and Artisan get adequate rest. During Lights Out, any disturbances (loud music or noise from electronic devices; noise from taking showers) should be avoided as it is not respectful towards others and may pose a security risk.

Typical Daily Routines

MONDAY – FRIDAY		WEEKEND	
07:30	Wake-up	09:30	Wake-up
08:15	Breakfast, roll call in the Dining Hall	10:00	Breakfast, roll call in the Dining Hall
08:50	Start of the classes	11:00	Start of the daily program Lunch, during the program
12:30	Lunch, roll call in the Dining Hall	18:30	Dinner, roll call in the Dining Hall
13:00	Free time / Optional private lesson	19:00	Evening program / Free time
14:30	Start of the afternoon program	20:00	Roll call in rooms for Junior students
18:30	Dinner, roll call in the Dining Hall	21:00	Roll call in rooms for Senior students
19:00	Evening program / Free time	22:00	Lights out on campus
20:00	Roll call in rooms for Junior students		
21:00	Roll call in rooms for Senior students		
22:00	Lights out on campus		

Camp Life

In this section, you will find everything you need to know about your Rosenberg Camp Life. If you need help, the following people are here for you:

TEACHING ARTISANS – Your Teacher will be with you both during your lessons as well as breaks between lessons and during activities.

BOARDING ARTISANS – Your Boarding Artisan will be looking after you during activity program and whenever you are in your accommodation. There will always be at least one of your Boarding Artisan's available throughout the day to assist you and answer any questions you may have.

CAMP LEADERS – they are a central support for the staff and our students. Together with the Heads of Boarding Houses, they ensure students' needs are met 24 hours daily. At the beginning of camp, an individual email is sent to each family with the contact number to reach the camp leadership team after office hours on weekdays and weekends.

If you have any concerns please reach out immediately to the Boarding Tutors, Artisans or Camp Leadership Team.

Academic Life

Class Attendance

You are obliged to attend classes (including private lessons) and activities based on individualised schedule. Individual restrictions regarding activities and sports will be taken into account during scheduling process. Any questions or problems regarding individual schedule should be discussed with the Camp Administrators.

You will be receiving 25 intensive and interactive lessons per week. For language classes, your language skills will be tested before your first lesson, so we can allocate you to the ideal course for your level. You have the option of taking additional private lessons to focus on a specific subject area or private tuition in a requested sport.

Classrooms

Students are not permitted to enter classrooms unless an Artisan is present. Your Teaching Artisan will be with you both during your lessons as well as breaks between lessons and during activities.

Electronic Devices

The use of electronics is generally permitted on school premises, during break time and free time. Exceptions are classrooms, the dining hall and study room. During classes, the use of electronic devices is solely permitted for academic purposes following the Artisan's instructions. Only Artisans can authorise the use of computers or personal devices during lessons. Students are not allowed to make any video or audio recordings of other members of the school community unless permitted by an Artisan or the fellow student. Photography is only permitted outside of classes if its purpose portrays the school's philosophy and practice accurately. Electronic devices must be out of reach at night.

Boarding Life

Every summer camp student at Rosenberg receives their own single or shared room.

Boarding Houses

Students are allocated a House based on several factors such as age, gender, maturity and behaviour. You will be given a key-code or key-card for your boarding house. Your Boarding Artisan can help you to lock and unlock your room, if needed.

Programmes and Activities

Institut auf dem Rosenberg's rules for behaviour also apply to any sightseeing excursions or off-campus activities. Always follow the staff's instructions, and treat fellow students, accompanying adults and other people you might meet with kindness and respect.

In Switzerland it is not customary to discard rubbish by leaving it behind on public transport, dropping it on the floor or in the street. Please clean up after yourself and use dedicated rubbish bins which are provided everywhere.

Behave in an orderly fashion when getting on and off public transport (trains, buses etc.) and never leave the group or stay behind. If you have a reason to do so, inform a member of the staff before you do.

Visitation of Other Houses And Bedrooms

It is forbidden to invite anyone of the opposite gender into your House or bedroom. Students might have mixed gender common spaces but students must not visit bedrooms of the opposite gender. Students can meet in the public areas for social gatherings.

Privacy

A student's bedroom is their private space and should not be entered by another student without permission. Knocking and awaiting a response is a common courtesy that should be afforded to all. Please be respectful of this, even of those considered to be close friends.

Care of Bedrooms

Every summer camp student at Rosenberg receives their own single or shared room. We will do our best to provide you with a space that is private and comfortable, and ideal for study, relaxation and sleep. In return, we expect students will:

- ✿ Treat all bedroom furniture with respect and care
- ✿ Get permission from a Boarding Artisan and Property Manager before rearranging furniture or purchasing large items. Items purchased without consent may be returned.
- ✿ Repay any damage expenses caused by misconduct or misbehaviour
- ✿ Report damage (accidental or otherwise) immediately to Boarding Tutor
- ✿ Avoid keeping large sums of money or valuables in room (money should be signed in with House Staff and kept in House safe and any valuable items should be put away in drawers)
- ✿ Keep rooms clean, tidy and livable.

The essentials of a livable room are as follows:

- ✿ Made bed
- ✿ Clear floor
- ✿ Organized desk
- ✿ Laundry into provided bag
- ✿ Clothes put away
- ✿ Tidy bathroom
- ✿ Lights off when not in room
- ✿ Locked door when leaving

Dress Code

At Rosenberg, we value high standards of hygiene and appearance, while also encouraging student self expression.

Classes & Meals: During Summer Camp we follow 'smart casual' dress code for classes, private lessons and mealtimes in the Dining Hall. For girls it means skirts, dresses or collared shirts and elegant trousers; for boys collared shirt or polo shirt, jacket, trousers. No jeans, sportswear, or sport shoes.

Activity Programme & Leisure Time: There is no dress code for leisure activities (jeans allowed). Make sure you have appropriate clothing if the weather is cool in the evenings and a waterproof coat in case of rain. If you are attending tennis, golf or horseback riding, make sure you wear appropriate clothes and footwear for that particular sport.

General Notes

- ♣ Neat hair (regularly trimmed and washed)
- ♣ Daily close shave for boys
- ♣ Observe and maintain daily hygiene (shower)
- ♣ No hats indoors
- ♣ No long fingernails
- ♣ No visible piercings, except for discreet earring

All students have the right to appropriate clothing and the school board reserves the right to purchase clothing and shoes on a student's behalf. If this is required, the school will pass the cost on to the parents.

Night Time

Silence on campus during lights out is needed to allow every student adequate rest. During lights out, any disturbances (loud music or noise from electronic devices; noise from taking showers) is forbidden as it shows a lack of respect for housemates and causes security risks.

Laundry

For students who wish to use it, we offer a laundry and dry cleaning service. Please ask your Boarding Artisan or Camp Administrators for schedule and instructions.

Meals & Food

At Rosenberg, we strive to provide meals that are balanced, nutritious and cater to a wide variety of cultures. Attendance is mandatory at all meals, except some weekend meals.

Students are expected:

- ♣ To come to meals dressed according to the dress code
- ♣ To display a high standard of table manners, including allowing ladies to seat first and eating respectfully, quietly and tidily
- ♣ To treat waiting staff and others on the table with respect
- ♣ To keep phones and other electronic devices away

In the dining hall, we use a bell to signify different stages of a meal. This is as follows:

- ♣ 1st bell: Silence (announcements may be made)
- ♣ 2nd bell: Ladies seated
- ♣ 3rd bell: Gentlemen seated
- ♣ 4th bell: Meal is finished, you are free to leave

Money and Valuables

It is not advisable to keep valuables in your room. You can hand your money, passport and other valuables to the Camp Administrators for safekeeping. Deposited money can be collected each day for pocket money. All remaining pocket money, documents and valuables will be returned prior to final departure from the camp.

Institut auf dem Rosenberg is not liable for the loss of any valuables or cash that you choose to keep in your room. You are forbidden to enter any other student's room if they are not present.

Free Time

As a part of Rosenberg's daily routine, students are entitled to a certain amount of free time each day. Students are encouraged to make the most of their free time to relax, study, or spend time with friends.

Vehicles

The possession and use of motorised vehicles by students is prohibited, this includes personal or rental electric scooters. Additionally, it is also prohibited for students to ride as a passenger in any private vehicle without prior approval of the Camp Leadership Team.

Health and Wellbeing

Feeling Unwell

At Rosenberg, we take your health seriously, and do our best to make sure you are cared for if you are feeling unwell. Below you will find our sickness procedure.

1.

LET US KNOW:

SPEAK TO YOUR BOARDING TUTOR OR ACADEMIC ARTISAN

If you have any kind of sickness or injury, it's important you let us know. Find your Boarding or Academic Artisan and let them know what's happening. We need to hear it from you – not from a friend.

2.

SEE THE MEDICAL LIAISON TEAM

You can be marked as 'sick' at three different points of the day. Either before breakfast, after lunch or after dinner. Unless you have fever, feeling sick does not release you from the obligation to attend meals on time and in dress-code until you have seen the Medical Liaison Team who can excuse you from attending school obligations. In case of feeling suddenly unwell outside of these times, please speak to your House Tutor or teacher who will refer you to the Medical Liaison Team. The Medical Liaison Team is available 7:00 – 19:00 Monday to Friday.

3.

WE WILL PROVIDE YOU WITH APPROVED MEDICATION
IF APPROPRIATE OR WE WILL ORGANIZE AN APPOINTMENT.

If symptoms are less serious (e.g. a light headache), your Boarding Artisan or the Medical Liaison Team may provide you with light medication to help relieve symptoms and let you continue with your day. If you are too unwell to attend class, our the Medical Liaison Team will organize an appointment with a health professional. We will usually send you

to the doctor first thing in the morning, but may also organize a later appointment. We can also organise appointments for injury, dental problems or other health issues if needed. Your parents are informed and updated throughout this process.

4.

WE FOLLOW THE HEALTH PROFESSIONAL'S JUDGEMENT.

If the health professional provides a prescription, or decides you can rest for the day, we follow their advice. When you return, the Medical Liaison Team will pass any medication onto your Boarding Artisan for storage. We cannot allow students to keep medication in their rooms. We will administer your medication according to the prescribed dosage.

5.

REST

If you are unwell and the doctor has prescribed you to rest for the day – it's important you do that. During the camp day you will hand in your electronic devices to ensure you are resting as prescribed. You will be excused for classes and meals according to the treatment plan, and your Boarding Artisan will take care of you. If you are excused sick for any portion of the day – you will also be unable to leave your house.

6.

RETURNING TO SCHOOL

Only students who have missed lessons due to injury or a scheduled appointment, and have been approved by the Medical Liaison Team, can return to lessons. All other students will remain in rooms resting until the following day or until the Medical Liaison Team has approved their return to school. When a student has returned to school they must be in attendance for meals, co-curricular lessons and sports. Students with injuries will be assessed by our medical partners to determine absence or participation in sports.

Managing Ongoing Health Conditions

We are more than happy to assist you if you have an ongoing health condition. This might include things like diabetes, asthma, skin conditions etc. Please inform us as soon as possible if you have existing conditions that need to be managed, and pass on medication to your Boarding Artisan for storage with a detailed description of its purpose.

Health Related Absences

Generally, Academic or Programme absences related to health or injury can be excused. However, this is only possible if we receive a readable and official doctor's note. This needs to be in German or English, and emailed as early as possible to your Head of House. If these criteria are not met, we may need to send you to a Swiss health professional for confirmation.

Diet and Allergies

If you have food allergies or need a modified diet, please let us know before arriving at the camp. Our experienced chefs are able to provide a modified meal plan, which may incur additional costs, to cater for any diet requirements you may have.

Smoking Policy

No form of smoking materials (such as cigars or cigarettes containing nicotine or tobacco, electronic cigarettes or vapes – even if 0%, snus, hookah etc.) are permitted anywhere on campus or the nearby grounds of the Institut auf dem Rosenberg.

Alcohol Policy

Possession or consumption of alcohol is strictly prohibited, both on and off campus while in camp.

Illicit Substances Policy

Rosenberg has a strict zero tolerance policy towards any possession or consumption of illicit substances, both on and off campus. Students found to have breached this policy can be immediately excluded from camp.

Random Tests and Room Checks

The Boarding Team or the Senior Leadership Team can randomly test students for illegal substances by using any of the following methods:

- 1) A breath test to detect alcohol in the blood.

- 2) Urine test or hair analysis: students will provide a urine or hair sample to test for traces of drugs in the presence of witnesses. The Boarding Team can randomly execute unannounced room checks for unauthorised items/substances. The Boarding Team reserves the right to execute room checks without a student's presence. The Boarding Team may also request to ask students to open any parcel or locked items in their presence for the above mentioned purpose.

Staying Safe

Behaviour

Any kind of disturbance must be avoided. Please show consideration and respect for other house occupants and the neighbourhood. Institut auf dem Rosenberg has a zero-tolerance for any kind of violent behaviour or rule breaking; course participants disregarding the school's rules may be reported to their parents.

Extreme and repeated misconduct may result in exclusion (without return of fee), and the school will arrange for the immediate return home.

Students who by their behaviour pose any kind of danger to the reputation of the school or who in any way pose danger to their peers, can be sent home.

Fire Alarm

On your first day in the house you will be taken through each step of the procedure. If there is anything you do not understand, please ask.

All Houses are fitted with fire alarms. When you hear the fire alarm, leave all belongings and move calmly and quickly outside to the designated meeting point. Wait at the meeting point until a Boarding Tutor, teacher or a member of the Camp Leadership Team arrives to record your attendance. If a friend or fellow student is missing, notify a supervisor or teacher.

If you think there is a fire, inform an Artisan or Boarding Tutor or a Camp Leadership Team member. If you can see the fire, inform everybody in the house/building.

Fire Prevention

- ♣ Do not manipulate electrical wiring
- ♣ Do not start any open or covered fires

- ♣ Do not use alcohol stoves, immersion heaters, candles etc. in the House or on school premises
- ♣ Do not store flammable materials: fireworks, petrol, alcohol, lighters, chemical substances etc.
- ♣ Smoking in the House or in any school building is strictly prohibited and may result in an immediate Suspension

For the safety of the House, electrical items such as microwaves, hot plates, rice cookers, toasters etc. are not allowed in bedrooms. Please ask for approval from the Property department prior to purchasing or bringing appliances. Unapproved appliances or items can be confiscated.

Swimming

Please find below an overview of the most important swimming rules:

SKILLS – Please be advised that, each student's swimming abilities will be evaluated by a qualified member of our sports training team. This is to ensure that all students are safe in aquatic environments and are placed in swimming areas that match their skill level.

FOOD – No swimming on a full stomach! If you do have a snack before going to the water, make sure you eat slowly and chew properly.

COOL YOUR BODY – take a shower before going swimming. It cools down your body and avoids a temperature shock. If you feel cold, immediately leave the water. After swimming, dry yourself well and change into dry clothes.

NEVER GO SWIMMING ALONE – Never swim over long distances alone. Even well trained people with bodies in excellent health are vulnerable under these circumstances.

DO NOT JUMP INTO UNFAMILIAR WATER – No diving or jumping from the edge of the pool, steps, ladders or the diving board. Jump only from indicated places, if the water below you is deep enough and no one is in the way.

NEVER PUSH OTHERS INTO THE WATER – Dangerous horseplay, like pushing others into the pool, will not be tolerated and will lead to punishment, exclusion from further activities or even legal action.

AVOID INTENSIVE SUNBATHING – Too much sun can lead to serious illnesses. Please make sure that sunbathing is done slowly and in small doses. Use sunscreen! Drink plenty of water.

Student Support

Social and Personal Support

ANTI-BULLYING POLICY – Bullying is the deliberate, conscious intent to hurt, frighten, threaten, intimidate or persistently irritate someone. There is no place at Rosenberg for any kind of bullying. Students who persist with bullying behaviour cannot expect to remain here. If serious bullying is reported, the bully may be suspended immediately, and if the bullying persists the bully can expect to be excluded from the camp.

Keeping Rosenberg free from bullying

- ♣ If you think you have been bullied, tell somebody what is happening to you. A bully's behaviour stems from cowardice and insecurity, so by refusing to suffer in silence you will take away the bully's power.
- ♣ If you see someone being bullied, or in distress, take action. Watching and doing nothing can suggest support for the bullying.
- ♣ If you do not feel comfortable becoming involved yourself, inform somebody immediately – preferably a staff member.
- ♣ Do not tolerate bullies in your social group. Bullies will soon stop if you make it clear their behaviour is unacceptable.

If an incident of bullying is reported, the following steps should be taken:

- ♣ The bully and victim write down what happened under staff supervision. A senior member of staff investigating will record the discussions with the students involved
- ♣ A report of the incident and outcome will be placed in the respective students' files.
- ♣ This report may also be sent to the parents and/or guardians of the students involved, and they will be asked to respond in writing.

BOARDING STAFF – Throughout your time here, you will work closely with many members of our boarding staff. They are here to help and support you – ensure you make use of their help. They are always available if you want to discuss any problems or issues you may have, such as:

- ♣ Friendship or school issues
- ♣ Health and sleeping
- ♣ Family troubles
- ♣ Complaints or problems

If they can't assist you – they will be able to refer you to someone who can.

SCHOOL PSYCHOLOGIST – If you have issues that are more personal or difficult, we have an professional psychologist who specializes in supporting young people through difficult life issues. If you wish to organize a session, please speak to your Boarding Artisan, Camp Leadership Team or the Medical Liaison Team.

Complaint Route

1st Stage:	Boarding Artisan
2nd Stage:	Camp Leadership Team
3rd Stage:	Senior Leadership Team
4th Stage:	Ombudsperson

Serious complaints must be submitted in writing.

Important Contacts

Rosenberg Central Number	+41 (0) 71 277 77 77
Fire Brigade	118

Certificate Of Completion

Envelope Id: 7E96CFFC-9566-4E09-B44E-C0F640BBC74F

Status: Delivered

Subject: Institut auf dem Rosenberg Summer Camps 2025

Source Envelope:

Document Pages: 37

Signatures: 0

Envelope Originator:

Certificate Pages: 4

Initials: 0

Rosenberg Summer Camp

AutoNav: Enabled

Höhenweg 60

Envelopeld Stamping: Enabled

St. Gallen, SANKT GALLEN 9000

Time Zone: (UTC+01:00) Amsterdam, Berlin, Bern, Rome, Stockholm, Vienna

camps@instrosenberg.ch

IP Address: 164.128.168.146

Record Tracking

Status: Original

Holder: Rosenberg Summer Camp

Location: DocuSign

04-06-2025 | 12:05

camps@instrosenberg.ch

Signer Events

Signature

Timestamp

Keenan Putra

Sent: 04-06-2025 | 12:05

Lilyboeschlin@hotmail.com

Viewed: 04-06-2025 | 12:11

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Accepted: 04-06-2025 | 12:11

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In Person Signer Events

Signature

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Editor Delivery Events

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Intermediary Delivery Events

Status

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Certified Delivery Events

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Carbon Copy Events

Status

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Witness Events

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Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

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04-06-2025 | 12:05

Certified Delivered

Security Checked

04-06-2025 | 12:11

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Institut auf dem Rosenberg (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: informatik@instrosenberg.ch

To advise Institut auf dem Rosenberg of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at informatik@instrosenberg.ch and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to informatik@instrosenberg.ch and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

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- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to informatik@instrosenberg.ch and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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- Until or unless you notify Institut auf dem Rosenberg as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Institut auf dem Rosenberg during the course of your relationship with Institut auf dem Rosenberg .